



PERSONNEL AND  
READINESS

UNDER SECRETARY OF DEFENSE  
4000 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-4000

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MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
DIRECTOR, DEFENSE RESEARCH AND ENGINEERING  
ASSISTANT SECRETARIES OF DEFENSE  
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE  
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR, OPERATIONAL TEST AND EVALUATION  
ASSISTANTS TO THE SECRETARY OF DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTOR, FORCE TRANSFORMATION  
DIRECTOR, NET ASSESSMENT  
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION  
DIRECTORS, DEFENSE AGENCIES  
DIRECTORS, DOD FIELD ACTIVITIES

SUBJECT: DEERS/RAPIDS Lock Down For Contractors

Homeland Security Presidential Directive - 12 (HSPD - 12), dated August 27, 2004, promulgated a Federal standard for secure and reliable forms of identification for Federal employees and contractors. This standard requires Federal identification credentials meet certain criteria to be considered a trusted Federal credential.

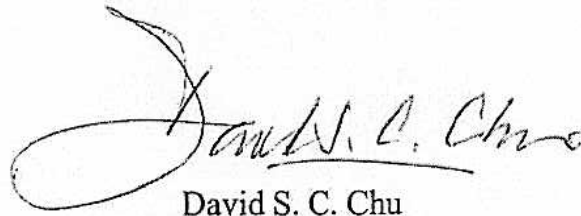
To accomplish this mandate, the Department must take steps to ensure the integrity of the database that issues credentials. The Defense Enrollment Eligibility Reporting System (DEERS) is the central repository for information collected about Department of Defense (DoD) personnel and authorized beneficiaries. The Department relies on the accuracy of the information in DEERS to perform many tasks such as providing medical benefits and issuing identification cards which serve as the official DoD identity credential. This credential is used by our military, civilian, eligible contractors and Federal government affiliates to gain access to their desktop computers, some websites, and for physical access to their workplace. In the interest of security, it is critical that the integrity of these data not be compromised.

As of July 31, 2006, the Defense Manpower Data Center (DMDC) will disable the ability of a Verifying Official (VO) to add contractors into DEERS and will require an automated data feed to DEERS from an authorized personnel source. This will be accomplished by using the Contractor Verification System (CVS).



As the Department continues to move towards full implementation of HSPD-12, other categories of personnel will be locked down, including Non-Appropriated Fund civilians and DoD affiliates. The specific dates for each category of personnel will be promulgated as technical issues are resolved in DEERS.

Please provide a point of contact for your Service or Agency to Mr. Larry Glock, who can be reached at (831) 583-2400. The points of contact provided will be responsible for working CVS implementation for compliance with the scheduled lockdown.

A handwritten signature in black ink, appearing to read "David S. C. Chu". The signature is stylized with a large, sweeping initial "D" and a horizontal line underlining the name.

David S. C. Chu